

# PROCESS FOR COMPANY SETUP IN DUBAI

## 1. LOCAL CONSULTATION

- If necessary, there will be a local consultation with our team in Dubai
- Additional details after consultation with Christoph, etc.
- Drafting of process and travel plan

## 2. OUR OFFER

- Offer for company setup, residency, etc.
- Questionnaire (UBO, economic substance, etc.)
- Documentation (passport copy, photos, etc.)

## 3. YOUR AGREEMENT

- Customer confirmation
- Submission for required documentation
- Invoice payment

## 4. LET'S GO!

- Remote company setup (possible for Freezone)
- Confirmation of immigration visa (approx. 4 days after company setup)
- Local presence for residency completion (3 days VIP)

## MAINLAND

### AS LLC AND 100% YOUR PROPERTY

#### TIME FRAME

- 1-2 days until entry
- Stay in Dubai
- Standard duration:** 12 business days
- VIP duration:** 5 business days

#### SETUP INITIATION

- Initial Registration
- Trade Name Reservation
- Duration:** 1-2 business days

#### SETUP

- Signatures at DED (Department of Economic Development)
- Signatures at the notary's office
- E-JARI = Registration of Company address
- Issuance of company documents
- Duration:** 1 hour

#### TRADE LICENSE

- The Establishment Card is a pre-requisite for the Visa
- Duration:** 2-3 business days

#### VISA & IMMIGRATION

- Change of visa status
- Issuance of E-VISA
- Duration:** 2-3 business days

#### MEDICAL CHECK

- The day after the PCR Test, we will accompany you for the medical check
- Medical check = drawing blood and x-ray (your blood is tested in a VIP clinic for HIV, Hepatitis (A, B, C), and tuberculosis)
- Duration:** Results take 2-7 hours

#### BANK ACCOUNT

- Should you need a bank account for yourself and your company in Dubai, we would organize a meeting with our banking contact the evening after the medical check.
- Duration:** Bank account takes 2-6 weeks

#### IDENTITY CARD

- Emirates ID Application
- Biometrics
- Standard Duration:** Depends on scheduling by local authorities
- Can take up to 1-2 weeks after receiving negative test results from the medical check
- VIP duration:** One hour for medical check & finger scan
- Reception of Emirates ID (EID) by us
- Duration:** 5-10 business days

#### VISA STAMPING

- Your passport will be taken by us after the finger scan and negative test results from the medical check and dropped off at the immigration office. We will pick up your passport with your visa and personally hand it over to you.
- Home departure is possible.
- Standard duration:** 3-5 business days
- VIP duration:** 24 hours

## FREE ZONE

### AS LLC AND 100% YOUR PROPERTY

#### TIME FRAME

- 2-3 weeks until entry
- Stay in Dubai
- Standard duration:** 12 business days
- VIP duration:** 3-5 business days

#### SETUP INITIATION

- Initial Registration
- Trade Name Reservation
- Purchase of appropriate license for business purpose
- Application for Establishment Card
- Application for E-VISA and forward to yourself via email
- Duration:** 2-3 weeks

#### ARRIVAL

- Show E-VISA at the airport and have it stamped

#### PCR-TEST

- Complete local PCR test in Dubai the day after arrival
- Print PCR test results and keep on hand
- Duration:** Results take 4-7 hours

#### MEDICAL CHECK

- The day after the PCR Test, we will accompany you for the medical check
- Medical check = drawing blood and x-ray (your blood is tested in a VIP clinic for HIV, Hepatitis (A, B, C), and tuberculosis)
- Duration:** Results take 2-7 hours

#### BANK ACCOUNT

- Should you need a bank account for yourself and your company in Dubai, we would organize a meeting with our banking contact the evening after the medical check.
- Duration:** Bank account takes 3-8 weeks

#### IDENTITY CARD

- Emirates ID Application
- Biometrics
- Standard Duration:** Depends on scheduling by local authorities
- Can take up to 1-2 weeks after receiving negative test results from the medical check
- VIP duration:** One hour for medical check & finger scan
- Reception of Emirates ID (EID) by us
- Duration:** 5-10 business days

#### VISA STAMPING

- Your passport will be taken by us after the finger scan and negative test results from the medical check and dropped off at the immigration office. We will pick up your passport with your visa and personally hand it over to you.
- Home departure is possible.
- Standard duration:** 3-5 business days
- VIP duration:** 24 hours

As soon as your visa is issued, local law in the United Arab Emirates requires that all individual persons need to spend at least on day in Dubai every 180 days, in order to maintain their tax-free residency and Emirates ID.